

**STATE OF LOUISIANA
DEPARTMENT OF CIVIL SERVICE
BATON ROUGE, LA**

HR Handbook Update No. 2009 – 0007

To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS

Subject: Changes to Chapter 5 – Rule 5.9 Section of the HR Handbook

Issue Date: April 1, 2009

The section of the Handbook relating to Chapter 5 - Rule 5.9 (Dual Career Ladders) has been amended. This amendment concerns the aspect of Rule 5.9 governing agency limits on DCL position usage.

REASON FOR THE CHANGE: The previous guideline limited agency usage of DCL positions to 20% of all staff jobs in a given applicable series (or 15% of total series positions). This 20% limit has been raised to 25% of all staff positions (those below the supervisory/managerial level).

If you have any questions, please contact Gavin Coldwell at (225) 342-8083.

Sincerely,

s/Anne S. Soileau
Director